



THE EWING PUBLIC SCHOOLS  
Ewing High School

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Dear Parents, Guardians, and Students,

Regular school attendance is considered important for academic success. Consistent attendance contributes to the development of important life skills, such as time management, responsibility, and social interaction. Attending school regularly provides students with the opportunity to engage in classroom activities, interact with teachers and peers, and receive consistent instruction. As we conclude the first marking period, we want to remind you of our school district's attendance policy.

Each unexcused tardy to class counts as 1/3 of an unexcused class absence. The **accumulation of three tardies** to class, and **every third tardy thereafter**, the student will **receive one-day unexcused absence**. Being late by 15 minutes or more will result in one-day unexcused absence to that class.

**Students who have more than eight unexcused absences (daily or block) will go on Non-Credit Attendance status (NCA).**

You are able to check your child's daily and block attendance by logging into the Genesis Parent Portal. Please click the below link to access instructions.

<https://tinyurl.com/5n7ajd7e>

You have the following options to appeal or restore your student's credit:

- Provide a doctor's note for the absences
- Provide documentation of college visits
- Provide a written explanation or documentation of any extenuating circumstances to be considered for credit restoration

Appeal forms are available in the main office or on our website. All appeals should be submitted in writing to the student's Assistant Principal within ten school days of exceeding eight unexcused absences. Your student should continue to attend classes regularly as their ongoing attendance and course grade will be considered in the appeal process.

It is imperative that you turn in an appeal form to be considered for credit reinstatement. If you have any questions, please contact the main office.

Thank you for your attention to his matter.

Sincerely,

Edward Chmiel  
Principal

The Ewing Public Schools

*Providing a Foundation for Life*